



School Advisory Council Annual Report – June 2026

School	Portland Estates Elementary School
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SAC Chair:			
SAC Parent members:	SAC Community Members:	SAC Staff Members:	SAC Students Members:
Nicole Chaisson Anna Hoffman	Scott Craig Michelle Merrick Allison Carter	Chelsey Myers, Admin Assistant Cheryl Clarke- Classroom Teacher Wendi Murray- Jennings- Classroom Teacher Jackie Broussard – Vice Principal Louise Henman- Poirier – Principal	

Please describe a summary of work undertaken by the SAC to improve student achievement and school performance.

The Portland Estates Elementary School Advisory Council (SAC) held monthly meetings throughout the school year and continued to review and support the initiatives of the School’s Student Success Plan (SSP) and its goals. Focus was spent on the P-2 Literacy initiatives and the Math Computational fluency/fact fluency. Regular updates of the achievement and progress data was reviewed at each meeting.

During each SAC meeting, communication about what was happening within the school was shared through the principal’s report. During this time, the SAC was informed of new programming and curriculum initiatives, grants that were applied for and received, along with any other important information pertaining to the school and its community (field trips, guest

speakers, special events, operational issues, configurations, enrollment, maintenance, JOHS, staffing issues).

Literacy- Each month the SAC reviewed data related to Literacy. The number of students who were meeting/not meeting benchmarks, provincial assessment results, report card data, and the work undertaken by the Literacy team as well as the Elementary Literacy Support (ELS)Teacher were reviewed. We discussed how in class support provided by the Learning Support teachers and ELS teacher had positively impacted our students from Grades P-5.

The SAC prioritized fostering a love of reading and allocated funds to purchase new books for the school library as well as classroom libraries, ensuring students have access to engaging, diverse and high-quality reading materials. The SAC also supported the Writers in the Schools projects where we had several authors in to work with classes. These experiences provided authentic, cultural connections, enhanced students creativity and enriched learning opportunities across the school.

Math – Each month the SAC reviewed data related to Mathematics. The number of students who were meeting/not meeting benchmarks, progress report data, provincial assessment results were presented and discussed. The SAC provided support to elevate the computational fluency/fact fluency of students by ensuring they had the necessary manipulatives in each classroom. They provided the purchase of bins to ensure each class had manipulatives that could be easily stored and displayed for student use to help increase their skills. They purchased whiteboards for the Primary students.

Well-being – The SAC supported the school’s well-being goal by ensuring that students had access to materials that they needed to feel represented and supported in our school. Some of the items that they supported were the presentation by the Africa Centre of Arts, presentation by Keonte Beals, Home Alone Books for Grade Five Students and renewal of Everyday Speech (Social & Emotional Program) to support students in all classrooms.

Other work that the SAC undertook throughout the school year:

- Reviewing any correspondence through the SAC email.
- Updating SAC website information
- Provided input into the revision of the school matrix and vision
- Reviewing membership and recruiting members
- Reviewing relevant policies
- Collaborating about expenditures – SAC Grants, SSP Grant and Healthy Promoting Grants
- Approving fundraising projects
- Attendance at the SAC conference
- Collaborating for the Annual report
- Reviewing School supply lists

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Please list any significant milestones and success stories that the SAC would like to highlight.
SAC Innovation Grant – Work continued this program from last year. An ADHD workshop was held and we had 38 parents attend to learn about ADHD and how to support their children.
SAC secured partnerships with community members to enhance the new playground.

Please describe any related sub-committee work undertaken by SAC members (e.g., School Options Committee).
Playground – working with HRM and partners for new playground Listening to Lead contributions Participated in Thought Exchanges throughout the school year

Statements of Revenues and Expenditures:

Expenditures supporting the school improvement plan (e.g., providing resources to support math and literacy instruction).
Total funds received for 2025-2026 School year: \$5372
Literacy - Writers in the School - \$350 Books for the Library/Classrooms – Tattletales/Hackmatack - \$873.18 Keonte Beals books (in total below)
Mathematics – Bins for math manipulatives – \$121.66 Whiteboards- \$91.18
Wellness Africa Centre for the Arts- \$1650 Keonte Beals- \$1236.00 Home Alone books (Grade Five)- \$643.11
All SAC funds exhausted for the 2025-2026 school year.

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Expenditures supporting policy development and implementation (e.g., supporting and promoting new policies).
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Printing of School matrices to support the New School Code of Conduct - \$50
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Expenditures covering operational expenses; up to 20 per cent of provincial SAC funding may be used as operational expenses, if necessary, to encourage and support member participation).
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We spent approximately \$356.87 to support the SAC members attendance by providing snacks for meetings and end of year dinner to thank SAC members for their attendance and support.
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Please return to School Supervisor by **Monday, June 15, 2026**. Thank you.