



School Advisory Council Annual Report – June 2023

School	Portland Estates Elementary School
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Please list SAC members including names, membership type (i.e., parent, community member, staff), and role (i.e., Chair, Vice Chair).

Michele Merrick – Chairperson – parent
Scott Craig- Secretary – Parent
Amber MacLean- Parent
Cheryl Clarke – NSTU – staff
Wendi Murray-Jennings – NSTU – Staff
Chelsey Myers- NSGEU- Staff
Allison Carter- Community member

Jackie Broussard-Vice Principal
Louise Henman-Poirier- Principal

Please describe a summary of work undertaken by the SAC to improve student achievement and school performance.

This year the School Advisory Council at Portland Estates continued to focus on improving student achievement in particular – Literacy at the P-3 level and Fact Fluency at the 4-6 level and student and staff well-being. We continued to promote academic achievement in these areas by purchasing resources for the students and staff to support their teaching and learning. We continued to purchase Heggerty materials for classrooms and resource programming, Secret Stories phonological awareness programs for Grades Primary and One and University of Florida literacy materials for lower elementary. Resource and game materials were purchased to support the Fact Fluency in Math as well as extra copies of Fluency, Thinking Classroom and

Open Ended Questions for each Grade level. We continued to add more books into classroom libraries.

Being our first full year after the Covid pandemic, we started to move back to normal routines and student well-being was at the forefront. Classroom Circles and class meetings using the Caring School programs and Cross Age buddies resumed in full. The Schools Plus community outreach worker worked with several groups of students at lunch and we purchased games and materials, restrung tennis racquets to support their activities to improve connectedness and wellness.

The SAC continued to review all monthly P-3 literacy data at our monthly meetings as well as Grade Six assessment results and detailed well-being survey results. The SAC continued to monitor the School Success plan on a monthly basis and was keep abreast of all activities taking place within the classrooms – Literacy and Math coaches, student teachers, UIT schedules. As well, the SAC was made aware of all Professional development taking place in both Literacy and Fact Fluency.

As well, the SAC reviews and approves fundraising initiatives and school supply lists.

Please list any significant milestones and success stories that the SAC would like to highlight.

This year the SAC focused on the changing school environment – moving from Covid to present and starting to bring back more in person events at the school.

Please describe any related sub-committee work undertaken by SAC members (e.g., School Options Committee).

Reconfiguration Transition Committee – the members met at Ellenvale Junior High with SAC members from Brookhouse, Ellenvale Junior High and Alderney Elementary to discuss making a smooth transition for the Grade Fives moving to Grade Six at Ellenvale in the Fall of 2023.

Statements of Revenues and Expenditures:

Expenditures supporting the school improvement plan (e.g., providing resources to support math and literacy instruction).

UFI Resources (Lower Elementary)- \$314.97
Secret Stories (Lower Elementary)- \$1200
Materials for Math Games (cards, dice, cardstock) - \$550
Books for Classroom Libraries - \$3000 (Tattletales)

Expenditures supporting policy development and implementation (e.g., supporting and promoting new policies).

n/a

Expenditures covering operational expenses; up to 20 per cent of provincial SAC funding may be used as operational expenses, if necessary, to encourage and support member participation).

End of year Thank you gifts/cards for SAC members - \$78.22