Portland Estates Elementary School

School Advisory Meeting

Thursday, January 4, 2024

In attendance: Michele Merrick, Louise Henman-Poirier, Jackie Broussard, Wendi Murray-Jennings, David Tello, Chelsey Myers, Cheryl Clarke, Scott Craig

Absent: Amber, Jamie

1. Welcome

Welcomed new members and introduced ourselves.

1. Review of Agenda

Wendi 1st, Cheryl 2nd

1. Review of Minutes- November 2

Chelsey 1st, Cheryl 2nd

1. School Report
2. Staffing/Enrollment – 388 – PP- 38

P – 47, 1-59, 2-62. 3-60, 4-61, 5- 63

Changes to EPA. Lost 50 % and 2 80% EPAs. Lost students requiring EPA. Gained 2 new students in grade 5 where an EPA could be required, we are waiting to see if we will be approved.

Grade Student Counts:

PP-37

P-46

G1-56

G2-62 another coming Jan 22

G3-59

G4-59 another coming Jan 22

G5-65

February is Registration Month

1. Holiday Concerts

Successful and we were happy to be able to have it.

1. Cookies with Santa

Very well attended and comfortable being able to use more space.

1. NSTU grants/Health grants

We will be getting a 10K grant for teachers to learn more about dyslexia and science of reading for younger students. Another grant for Autism and received $1050 for equipment (golf equip., snowshoes, etc.)

1. Pictures/retakes

We did receive the pictures and retakes also it was close to the holiday break. Waiting on class composites

1. Parent/Teacher/PD November 23

Well attended and a successful PD morning

1. Progress Reports/IPPS/Adaptations sent out November 27

Reports went out smoothly to families.

1. Preprimary

P and VP will be taking a more active role in the PP programming. Gym Time is available to PP students and Library time. 3 mornings a week they will start using the music room. There are different forms that they use under the daycare act. We used to only do the registrations, then added the attendance, now more is being added. Meeting is coming up in Jan with the PP Head and if it will make a diff in Jackie’s % role where more students would be under the role responsibilities. Diff medical forms, and others to learn.

1. Lunch monitors/subs

Always looking for lunch monitors, most time it is only an hour, some shifts including PP lunch can be up to 3 hours. LM have been taking sub roles in ECE as subs. If anyone knows anyone who is available and interested, please have them contact the school. Teacher subs are good, EPA subs: we have 2 that we can call only normally. David offered to volunteer for us to contact him when we need help.

1. School Advisory Council
2. SSP- Literacy programming – UFLI, Secret Stories, Foundations (Wilson’s)

All HRCE 3 goal improve literacy numeracy and well-being.

P-3 improve literacy, goal to read at end of grade 3. Teachers are using a combo of different programs and learning tools and combo for students to reach benchmarks. Speech language and different language or disability or learning disability that we need to move a target to a different date.

1. Literacy Data

Our numbers are high above the HRCE and Provincial data.

1. New SAC announcements – Nov 30

Pd on Nov 30 at CHH. Incl education policy and the minister announced some SAC changes and tweaks. It will allow more access to more funding and ratio of parents in your SAC committee. Every year there is a PD for SAC. Without the School Board, this will allow parents to have more of a voice in SAC where they don’t have the school board forum to express their thoughts and ideas. HRCE at 59K in 137 schools and 5 years ago we were 5k less and on a decreasing trajectory.

Jackie met with regional director in VP meeting for LC ideas. One was LCT to be paid like Dept Heads. There are extra responsibilities for them to work with teachers, Staff and Admin. New prog opening through CBU, new short program for Bed for teachers. Maybe courses for new teachers on Saturdays and being able to pay them with the sub money. There were some great ideas. If anyone has any other ideas, Jackie will take them and send them onward.

Louise is going to meeting on Monday regarding Student Services and reviewing the funding for servicing students with autism and LDs. APSEA funding is for LD.

Winter carnival

Coins for books in Feb

No Cafeteria worker yet for the school

Provincially looking for hot lunch program, we are equipped for it.

-we are looking to see if we can offer a pizza day from a restaurant. We have a contract with the cafeteria company so we can’t break the rules. We will reach out to them again to confirm that there are no issues with a pizza day.

1. Adjournment – Next meeting – February 1 2024

Chelsey 1st, Wendi 2nd